

DRAFT STAFFING MATRIX 24-25: FISCAL SOLVENCY PLANNING

	Elementary	
Elementary	Position	Full Time Equivalent
Elementary	Principal	1.0 Full Time Equivalent
Elementary	Vice Principal	1.0 Full Time Equivalent: If enrollment is 500(+) and Unduplicated Pupil Percentage is greater than 90%
Elementary	Teachers	1.0 Full Time Equivalent for every 22 TK-3rd Graders
Elementary		1.0 Full Time Equivalent for every 30 4th-6th Graders
Elementary	Secretary	1.0 Full Time Equivalent
Elementary	Typist Clerk I	1.0 Full Time Equivalent: If Unduplicated Pupil Percentage is greater than 80%
Elementary		0.6667 Full Time Equivalent: If Unduplicated Pupil Percentage is less than 80%
Elementary	Roving Library Assistants	1 Day Per Week (0.20 Full Time Equivalent) If enrollment is less than 400 2 days per week (0.40 Full Time Equivalent) if enrollment is 400(+)
Elementary	Custodian	1.0 Full Time Equivalent Head Custodian
Elementary		1.0 Full Time Equivalent Night Custodian
Elementary	Yard Duty Supervisors	2 hours coverage daily per 100 students enrolled
Elementary	Prep Teacher	0.056 Full Time Equivalent per 4th - 6th class
Elementary	School Community Workers (SCOW)	1.0 Full Time Equivalent: If Unduplicated Pupil Percentage is greater than 60%
	K-8	
K-8	Position	Full Time Equivalent
K-8	Principal	1.0 Full Time Equivalent
K-8	Vice Principal	1.0 Full Time Equivalent: If enrollment is 500(+) and Unduplicated Pupil Percentage is greater than 50%
K-8	Teacher	1.0 Full Time Equivalent for every 22 TK-3rd Graders
K-8		1.0 Full Time Equivalent for every 30 4th-6th Graders
K-8	Office Manager	1.0 Full Time Equivalent
K-8	Typist Clerk I	1.0 Full Time Equivalent: If Unduplicated Pupil Percentage is greater than 80%
K-8		0.6667 Full Time Equivalent: If Unduplicated Pupil Percentage is less than 80%
K-8	Typist Clerk II	1.0 Full Time Equivalent: If enrollment is less than 1000
K-8		2.0 Full Time Equivalent: If enrollment is greater than 1000
K-8	Counselors	1.0 Full Time Equivalent per every 338 students in grades 7th & 8th, or fraction there of, per contract
K-8	Roving Library Media Specialist	2 days per week (0.40 Full Time Equivalent)

K-8	Custodian	1.0 Full Time Equivalent Head Custodian
K-8		1.0 Full Time Equivalent Night Custodian
K-8	Prep Teacher	0.056 Full Time Equivalent per 4th - 6th class
K-8	Yard Duty Supervisors	2 hours coverage daily per 100 students enrolled
K-8	School Site Safety Specialist Supervisor - S4	Each Site = .2 Full Time Equivalent
K-8	School Community Workers (SCOW)	1.0 Full Time Equivalent: If Unduplicated Pupil Percentage is greater than 60%
	JUNIOR HIGH/MIDDLE	
JUNIOR HIGH/MIDDLE	Position	Full Time Equivalent
JUNIOR HIGH/MIDDLE	Principal	1.0 Full Time Equivalent
JUNIOR HIGH/MIDDLE	Assistant Principal	1.0 Full Time Equivalent
JUNIOR HIGH/MIDDLE		1.0 Full Time Equivalent: If enrollment is 800(+) and Unduplicated Pupil Percentage is greater than 85%
JUNIOR HIGH/MIDDLE	Office Manager	1.0 Full Time Equivalent
JUNIOR HIGH/MIDDLE	Teacher	1.0 Full Time Equivalent for every 35 students
JUNIOR HIGH/MIDDLE	Teacher - CTE	Varies per Pathway and is above and beyond base master schedule
JUNIOR HIGH/MIDDLE	Typist Clerk II	1.0 Full Time Equivalent: If enrollment is less than 1200
JUNIOR HIGH/MIDDLE		2.0 Full Time Equivalent: If enrollment is greater than 1200
JUNIOR HIGH/MIDDLE	Attendance Clerk	1.0 Full Time Equivalent
JUNIOR HIGH/MIDDLE	Counselor	1.0 Full Time Equivalent per every 338 students, or fraction there of, per contract
JUNIOR HIGH/MIDDLE	Librarian	1.0 Full Time Equivalent
JUNIOR HIGH/MIDDLE	Instructional Media Technician	0.50 Full Time Equivalent: If enrollment is greater than 600
JUNIOR HIGH/MIDDLE		0.40 Full Time Equivalent: If enrollment is less than 600 or Unduplicated Pupil Percentage > 90%
JUNIOR HIGH/MIDDLE	School Site Safety Specialist Supervisor - S4	0.50 Full Time Equivalent Each Site
JUNIOR HIGH/MIDDLE	Campus Safety Specialist I and II (CSS)	Assigned by Safety Dept based on safety needs, enrollment, square footage of the school site
JUNIOR HIGH/MIDDLE	Custodian	1.0 Full Time Equivalent Custodial Supervisor
JUNIOR HIGH/MIDDLE		2.0 -4.0 Custodians, based on site's square footage
JUNIOR HIGH/MIDDLE	Music Band Teacher	1.0 Full Time Equivalent (if 180 students enrolled) if less than 180 students subject to change

	HIGH	
HIGH	Position	Full Time Equivalent
HIGH	Principal	1.0 Full Time Equivalent
HIGH	Assistant Principal	2.0 Full Time Equivalent
HIGH		1.0 additional Full Time Equivalent: If enrollment is greater than 1,300 OR If Unduplicated Pupil Percentage is greater than 95%
HIGH	Teacher (Contract Language)	1.0 Full Time Equivalent for every 35 students (Physical Education Course: 51 students per teacher)
HIGH	Teacher - For Programatic Reas	1.0 Full Time Equivalent for every 35 students
HIGH	Teacher - CTE	Varies per Pathway and is above and beyond base master schedule
HIGH	Counselor	1.0 Full Time Equivalent per every 338 students, or fraction there of, per contract
HIGH	College Counselor	1.0 Full Time Equivalent
HIGH	Office Manager	1.0 Full Time Equivalent
HIGH	Registrar	1.0 Full Time Equivalent
HIGH	Attendance Clerk	1.0 Full Time Equivalent
HIGH	Cashier	1.0 Full Time Equivalent
HIGH	Typist Clerk II	1.0 Full Time Equivalent: If enrollment is less than 1200
HIGH		2.0 Full Time Equivalent: If enrollment is greater than 1200
HIGH	Work Experience Clerk	0.47 Full Time Equivalent
HIGH	Librarian	1.0 Full Time Equivalent
HIGH	Campus Safety Specialist I and II (CSS)	Assigned by Safety Dept based on safety needs, enrollment, square footage of the school site
HIGH	Instructional Media Technician	0.80 Full Time Equivalent: If enrollment is greater than 1300
HIGH		0.60 Full Time Equivalent: If enrollment is less than 1300
HIGH	School Site Safety Specialist Supervisor - S4	1.0 Full Time Equivalent
HIGH	Custodian	1.0 Full Time Equivalent Custodial Supervisor
HIGH		4.0-6.0 Full Time Equivalent Custodians, based on site's square footage
HIGH		1.0 Full Time Equivalent Building Maintenance Worker
HIGH	CTE Leads Prep Period	0.2 Full Time Equivalent per Pathway - LCAP (Matching fund for Grant funded Pathway)
HIGH	Academy Purity	0.2 Full Time Equivalent per Pathway - LCAP (Matching fund for Grant funded Pathway)
HIGH	Music Band Teacher	1.0 Full Time Equivalent (if 180 students enrolled) if less than 180 students subject to change

	Middle College 282 Students as of 12/2/2023	
Middle College	Coordinator	1.0 Full Time Equivalent
Middle College	Office Manager	1.0 Full Time Equivalent
Middle College	Counselor	0.60 Full Time Equivalent
Middle College	College Counselor	1.0 Full Time Equivalent (Shared w/ MC & Vista High & Vista Virtual)
Middle College	Teacher Ratio	1.0 Full Time Equivalent for every 35 students
	Sylvester Greenwood Academy 178 Students as of 12/2/2023	
SGA	Principal-Alternative Schools	1.0 Full Time Equivalent
SGA	Office Manager	1.0 Full Time Equivalent
SGA	Attendance Clerk	1.0 Full Time Equivalent
SGA	Custodian	1.0 Full Time Equivalent Custodian
SGA	Head Custodian	1.0 Full Time Equivalent Head Custodian
SGA	Counselors	1.0 Full Time Equivalent
SGA	Teacher Ratio	1.0 Full Time Equivalent for every 23 students
SGA	College Counselor	1.0 Full Time Equivalent (Shared w/ Gateway)
SGA	Instructional Media Technician	0.40 Full Time Equivalent
SGA	Campus Safety Specialist II	Assigned by Safety Dept based on safety needs, enrollment, square footage of the school site
	Vista Independent Study (Vista IS) 123 STUDENTS 12/2/2023	
VISTA	Principal-Alternative Schools	1.0 Full Time Equivalent
VISTA	Teacher Ratio	1.0 Full Time Equivalent for every 23 students
VISTA	Office Manager	1.0 Full Time Equivalent
VISTA	Counselor	0.40 Full Time Equivalent
VISTA	College Counselor	(See Middle College section)
VISTA	Custodian	1.0 Full Time Equivalent
VISTA	Campus Safety Specialist II	Assigned by Safety Dept based on safety needs, enrollment, square footage of the school site
	Vista Virtual Academy - 313 Students as of 12/2/2023 (112 st: K-6; 50 st: 7-8; 151 st: 9-12)	
Vista Virtual	Alternative Education Principal	(Shared with Vista IS)
Vista Virtual	Teacher Ratio	1.0 Full Time Equivalent for every 23 students
Vista Virtual	College Counselor	(See Middle College section)
	West County Mandarin - 438 Students as of 12/2/2023	
West County Mandarin	Prep Teacher	1.0 Full Time Equivalent (Bilingual Mandarin teacher who can help with subbing as needed)
West County Mandarin	Typist Clerk I	1.0 Full Time Equivalent : If Unduplicated Pupil Percentage is greater than 80%
West County Mandarin		0.6667 Full Time Equivalent: If Unduplicated Pupil Percentage is less than 80%
West County Mandarin	Yard Duty Supervisors	2 hours coverage daily per 100 students enrolled